



**Cameron Parish Library Board of Control
Special Meeting
Wednesday, November 18, 2015
Cameron Main Library Meeting Room
5:30 P.M.
AGENDA**

1. Call to Order
2. Prayer
3. Pledge of Allegiance
4. Minutes
5. Financial and Expenditure Reports
6. 2016 Budget Recommendations
7. Policy/Hour Adjustments (1/2 day prob)
8. Johnson Bayou, Grand Chenier & Grand Lake part time employee
9. Security Cameras
10. Patron Count
11. Employee Competencies
12. Employee Appraisals
13. Library Updates- coffin, bathroom trailer
14. Adjourn

Signature: Delia Sanders Date: 11 / 17 / 15 Agenda Posting Time: 12:24 AM / (PM)



Board President Thomas McDaniel called the meeting to order at 5:30 p.m. at the Cameron Main Library. Board Members present were Kirk Quinn, Helen Williams, Thomas McDaniel, Jaimie Boudreaux, Beth Ferguson and Kathy Helmer. Board member not present was Lisa Hunt. Guests were Becky Primeaux, Lula LeBlanc, Penny Courvelle, Elta Mae Simon, Sherry Seat, JoDee Roberts, Angel Baccigalopi, Matthew Rodrigue, Katie Armature, Alice Duhon and Tina Boudreaux.

The prayer was led by Beth Ferguson and Kathy Helmer led the Pledge of Allegiance.

On the motion by Jaimie Boudreaux and seconded by Helen Williams, and carried, the reading of the minutes of the October 13th meeting were approved.

Katie Armature, Police Jury Assistant Treasurer, was available for budget and financial reports questions. On a motion by Jaimie Boudreaux and seconded by Kathy Helmer, and carried, the board voted to accept the financial and expenditure reports.

On a motion by Kirk Quinn and seconded by Jaimie Boudreaux, and carried, the board voted to recommend to the Cameron Parish Police Jury the 2016 Cameron Parish Library budget recommendations in pink with changes discussed.

On a motion by Jaimie Boudreaux and seconded by Kirk Quinn, and carried, the board voted to change the Grand Lake and Cameron Main Library hours, effective January 1, 2016 to Monday thru Thursday 9AM to 5PM, Friday 8AM to 4PM and Saturday 9AM to 2PM to match the other library branch hours.

No action was taken on part time employees.

Reports were given out on patron counts.

Employees will be pre- tested and post tested to evaluate knowledge gained when the library implements employee competencies.

On a motion by Beth Ferguson and seconded by Kirk Quinn, and carried, the board voted to add an 11 question employee self-appraisal to the existing annual evaluation with employees filling out the self-appraisal separate from the supervisors and come together to discuss each. Roll call vote: Helen- aye, Kirk- aye, Kathy- aye; Beth- aye; Jaimie- nay.

Library updates were given by Delia Sanders.

There being no further business and upon the motion of Jaimie Boudreaux, seconded by Kirk Quinn, and carried, the board voted unanimously to adjourn at 8:00 P.M.

APPROVED

Lisa Hunt, Board Vice President

ATTEST

Delia Sanders
Delia Sanders, Interim Secretary

Thomas McDaniel, Board President