

PROCEEDINGS

Cameron Parish Public Library Board of Control

December 4, 2002

The Cameron Parish Public Library Board of Control met in regular session on December 4, 2002 at the Cameron Library at 4:00PM The following members were present: Sallie Sanders, Wanita Harrison, John Calzada, Cindi Sellers, Madeline Solina, and Edward Petersen. Guests in attendance were Darrell Williams, Charlotte Trosclair.

Wanita Harrison led the prayer and Edward Petersen led the Pledge of Allegiance.

On the motion of Madeline Solina, seconded by Cindi Sellers and carried the board accepted the minutes.

Darrell Williams discussed the financial report. Mr. Petersen suggested Mr. Williams check into the loan the library has to verify whether it has a penalty for paying it off early or not. Ms. Solina requested Mr. Williams to include in the financial report not only the percentage but to include the dollar values. On the motion of Madeline Solina, seconded by Wanita Harrison and carried the board accepted the monthly financial report.

Mrs. Solina inquired whether Ms. Trosclair was coding invoices at this time. Ms. Trosclair reported the library had not yet received the codes and that she had spoken to Mr. Williams and he informed her she would have to get the list of codes from Emily and it should be no problem. Ms. Trosclair reported she was waiting to begin to code the invoices at the beginning of the new year. Mr. Calzada replied that was a good decision to start with the new year.

On the motion of Ms. Solina, seconded by Mr. Calzada and carried the board agreed to accept the maintenance personnel job description.

On the motion of Mrs. Solina, seconded by Mrs. Sellers and carried the board agreed to send a letter to AAA Construction informing them there was no approved change order for Johnson Bayou corrections.

On the motion of Ms. Solina, seconded by Mr. Calzada and carried the board agreed to accepted the bid of Greg Boudreaux for the circulation desk in Hackberry for a price of \$5415.00.

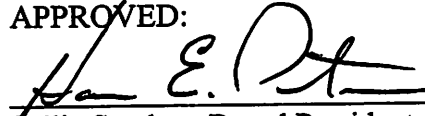
On the motion of Ms. Solina, seconded by Mr. Petersen and carried the board agreed to a 5% cost of living increase to full time library staff and director to be effective December 1, 2002.

Election of officers was tabled until a new member is appointed in January, 2003.

The next meeting was set for January 14, 2003 at 4:00PM

There being no further business and upon motion of Madeline Solina and seconded by John Calzada the meeting was adjourned.

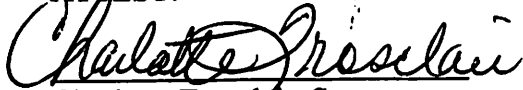
APPROVED:



Sallie Sanders, Board President

Hans E. Petersen, Board Vice-President

ATTEST:



Charlotte Trosclair, Secretary