

PROCEEDINGS

Cameron Parish Public Library Board of Control

December 30, 2002

The Cameron Parish Public Library Board of Control met in regular session on Monday, December 30, 2002 at the Cameron Library at 1:00PM. The following members were present: John Calzada, Cyndi Sellers, Madeline Solina, and Edward Petersen. Absent was Wanita Harrison. Guests in attendance were Joann LaBove, Bonnie Conner, Cecil Sanner, Stephanie Rogers and Charlotte Trosclair.

Cyndi Sellers led the prayer and John Calzada led the Pledge of Allegiance.

On the motion of Madeline Solina, seconded by John Calzada and carried the board accepted the minutes.

Mr. Sanner explained that Hendersen Construction was unable to acquire the necessary insurance, therefore would have to forfeit their bonds and the contract would be awarded to the next bidder there being Ribbeck Construction. On the motion of Ms. Solina, seconded by Mr. Calzada and carried the board agreed to reject the bid from Hendersen Construction.

On the motion of Ms. Solina, seconded by Mr. Calzada and carried the board agreed to accept the bid from Ribbeck Construction.

Mr. Sanner further suggested that Ms. Conner send a notice of cancellation to Hendersen Construction and a letter of acceptance to Ribbeck Construction before January 4, 2003.

On the motion of Mr. Calzada, seconded by Mrs. Sellers and carried the board agreed to accept the change order for Johnson Bayou and send payment to AAA Construction.

In other business Mrs. Sellers requested Mr. Sanner's opinion concerning uniforms. Mr. Petersen explained uniforms are used throughout the parish by various governing bodies. Mr. Sanner informed the library board that they have the authority to set their own uniform policy. Mr. Sanner further pointed out when an employee terminates, all uniforms should be returned to the library since the uniforms are library property.

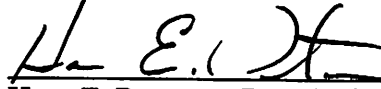
Mrs. Solina further asked Mr. Sanner about the legality of the library hiring its own accountant to do the library's accounting. Mr. Petersen said other boards throughout the parish do their own accounting and bill paying. Mrs. Sellers said in the past the current practice was okay, but now with more branches there may be a need to do our own accounting. Mrs. Solina informed the board she has questions from a concerned citizen in Hackberry about our expenses and how they are broken down. Mrs. Solina said the people would like to see a community breakdown of expenditures. Mr. Calzada stated even if the library has its own accountant, it would still send copies of expenditures to the

Cameron Parish Police Jury. Mrs. Solina stated that each branch's expenditures should be evenly distributed. Mr. Petersen stated some expenditures would be hard to break down because of shared materials and labor. Mr. Calzada stated a basic or general breakdown for each branch should be possible. Mrs. Sellers stated operational cost would be driven by the needs of each community.

The next meeting was set for January 21, 2003 at 3:30 PM

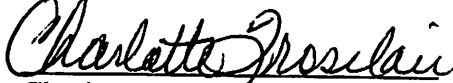
There being no further business and upon motion of John Calzada and seconded by Madeline Solina the meeting was adjourned.

APPROVED:



Hans E. Petersen, Board Vice-President

ATTEST:


Charlotte Trosclair, Secretary