PROCEEDINGS

Cameron Parish Public Library
Board of Control

February 21, 2002

Board President, Sallie Sanders called the meeting to order at 10:00AM at the Cameron Parish Library. Board members present were John Calzada, Wanita Harrison, Madeline Solina, Cindi Sellers, Edward Petersen and Sallie Sanders.

Guest in attendance were Bonnie Conner, Darrell Williams, and Charlotte Trosclair

Cindi Sellers led the opening prayer.

John Calzada led the Pledge of Allegiance.

Darrell Williams and Bonnie Conner gave a financial report. Darrell Williams explained the balance at the close of the year 2001. He also explained the expected taxes for the library for the 2002 year. Mr. Williams very carefully and thoroughly discussed the budget. Sally Sanders questioned Mr. Williams about salaries. Ms. Sanders explained with the branches opening the staff will be working extra hours and the board would prefer the staff being paid overtime versus time off. Bonnie Conner reassured the board it was okay for the library employees to be paid overtime. Mr. Williams assured the board he would present them with an overtime report monthly. Mr. Williams further explained that a portion of the taxes were under protest. Cindi Sellers questioned Mr. Williams about the amount the library should expect to work with for the year. At this Mr. Williams explained the cash projection sheet and said that at this time the budget looks good. Edward Petersen ask Ms. Conner where the protest money was being placed Ms. Conner explained the protest money was being put in a special account.

The minutes from the January 22, 2002 meeting were read. Madeline Solina made a motion to approve the minutes. John Calzada seconded the motion. The motion was voted on and passed.

Bids were reviewed for carpet for the staff workroom. Edward Petersen made a motion to accept the bid from Carpet Masters for the price of $701.74. John Calzada seconded the motion. The motion was voted on and passed.

Bids were review for desk components for the staff workroom. Cindi Sellers made a motion to accept the bid of $7779.66 from Office Depot for the desk. Madeline Solina seconded the motion. The motion was voted on and passed.

Bids for the circulation desk were tabled.

John Calzada gave a report on the Johnson Bayou Branch. It was decided that the electrical work would be done first. Edward Petersen suggested Ellis at the Police Jury be contacted to evaluate the electrical components and give a list of what is necessary to bring it up to standard. After this is complete a list of specs are to be written that are necessary to make the library operational.

Sally Sanders explained she had received a call from Judy Jones, school superintendent offering the library the use of the kindergarten or any rooms necessary for use as a satellite library in the Grand Chenier community. Ms. Sanders told the board should any members be interested in viewing the kindergarten room she had a key to the school and we could go after the meeting should anyone like to. She explained it would be a straight lease just as we would lease from anyone else. Edward inquired about the land should it revert to original landowners. Ms. Sanders reassured him that should the land revert, the school board reimburses the library for its expenses. The library would pay for the electricity it uses. John Calzada and Madeline Solina stated they preferred not to deal with the school at this time. Ms. Solina further stated especially since there was controversy over the school. Mr. Calzada said he has had negative dealings with the school board in the past and preferred not to deal with them. Mr. Calzada, Mrs. Solina and Mrs. Harrison said they did not feel the library should invest money into a building that could never belong to the library. Ms. Sanders then asked Mrs. Harrison her feelings since we were discussing her community. Mrs. Harrison stated she was not for using the school. She further stated there was too much controversy at this time about the school. Ms. Harrison also felt the Grand Chenier School would not be central in the community, especially for the people who lived across the river. Mr. Petersen stated he felt Ms. Sander's idea was a good idea and investment. Ms. Solina stated that since the money was there we should build our own building while we have the opportunity. Mrs. Sellers explained that since this in a hot seat in the community the library should not be involved because this would cause negatives for the library.

John Calzada then informed the board that he and the Ms. Trosclair had attended the Grand Chenier Recreation Board meeting and that the recreation board was very responsive to allowing the Library Board use of property at the Grand Chenier Park for a satellite library.

Ms. Sanders suggested we call for a vote on the matter. A motion was made by John Calzada to accept the Recreation Board offer. Wanita Harrison seconded the motion. The motion was voted on. Voting in favor of the motion were John Calzada, Wanita Harrison, Madeline Solina and Cindi Sellers. Voting against the motion was Edward Petersen. The motion passed. It was suggested a letter of thanks be sent to Ms. Jones for her offer.

Edward Petersen gave a report on the Grand Lake and Hackberry branches. Mr. Petersen informed the board that it was an oversight on the board's part but that the buildings would be built onsite instead of being transported to the site. It was also suggested that addendum be written for the ramps for the buildings.

The board suggested the director contact the Police Jury to have the parish crew put cinder blocks across the entrance to the library property adjoining the post office to prevent the damaging of the property.

Wanita Harrison made a motion for the library to purchase Centurion Guard for the computers. Cindi Sellers seconded the motion. The motion was voted on and passed.

Edward Petersen made a motion to lease a color copier for the library to offer as a service to patrons. The cost of use would be $1.00 per copy. Cindi Sellers seconded the motion. The motion was voted on and passed.

It was discussed Charlie Oliver would again clean the exterior of the building for a cost of $125.00.

The board agreed to check into finding a tech support person for the library, especially after the branches are set up.

Sallie Sanders explained TeleMed to the board and explained her experience with them through the hospital. It was decided to let Memorial Hospital come and explain what it is they want to offer the library.

Cindi Sellers made a motion for the library director and one staff member to attend the Public Library Conference in Phenox, Arizona. Wanita Harrison seconded the motion. The motion was voted on and passed.

Madeline Solina made a motion to adjourn. John Calzada seconded the motion. The motion was voted on and passed. Sallie Sanders adjourned the meeting.

APPROVED:

Sallie Sanders

Sallie Sanders, Board President
CAMERON PARISH LIBRARY
BOARD OF CONTROL

ATTEST:

Charlotte Trosclair

Charlotte Trosclair, Secretary