

PROCEEDINGS

CAMERON PARISH LIBRARY BOARD OF CONTROL

MAY 30,2000

The Cameron Parish Library met in a emergency meeting on May30,2000 at the Cameron Parish Library at 5:00 P.M. The Following members were present: Ms. Sallie Sanders, Mr. Edward Petersen, Cyndi Sellers, Mrs. Amy Bufford and Mrs. Wanita Harrison. Members absent: Mrs. Jeanetta Thevis. Guest: Library staff.

Ms. Sallie Sanders discussed the sealed bids for automation system for the Cameron Parish library, must be submitted to the board of control. Bids will be opened on June 19,2000 at the regular scheduled meeting at 5:00 P.M. Systems specifications must be compatiabile with automation system used by the Cameron Parish School libraries.

Sallie Sanders made a motion and discussed advertisement on automation to run in the Cameron Pilot for three weeks, and Mrs. Amy Bufford 2nd it.

Mrs. Sallie Sanders made a motion to open bid for Gergory Boudreaux for circulation desk, floor and ramp. A motion to accept was made, Mr. Petersen than moved to table it, 2nd by Mrs. Wanita Harrison.

The board discussed the three computer bids, which are: Compaq, Gateway and Dell. Mr. Edward Petersen wanted to go with Compaq, Mrs. Cyndi Sellers 2nd it.

Mrs. Cyndi Sellers abstained from voting on Compaq, due to famiy member employed with Comaq on boards action.

The board discussed Ms. Delia Nunez to help with the telephone service grant, concerning the computers. Mr. Edward Petersen 1st made a motion, Mrs. Amy Bufford 2nd the motion.

Ms. Sallie Sanders discussed the process of cutting down to seven interviews and will call references beginning the following day. All local people who applied will get a interview first. Interview will be done with the full board attending.

The board discussed setting a date for interviews, board will send out list of applicants. Ms. Sallie Sanders reminded board to review all applications, before the next meeting before interviews.

Ms. Sallie Sanders will update progress report concerning applications. During the month of May 2000, the board meet to take notes and set criteria concerning the applications for the directors position. Board members attending were: Ms. Sallie Sanders and Mrs. Cyndi Sellers. Board members absent: Mr. Edward Petersen, Mrs. Amy Bufford, Mrs. Wanita Harrison and Mrs. Jeanetta Thevis. During this session approximately fourteen applications were pulled and discussed.

Mrs. Cyndi Sellers discussed portions of the criteria for applications will be: extra points for library experience, knowledge of the Dewey Decimal System, supervisory, bugeting and grant experience as well as computer and people skills. Mrs. Sellers also discussed a list of questions to be compiled to ask during interview of applcants. Ms. Sallie Sanders requested all board menbers to review all resumes, in order to have questions for each applicant interviewed. Applications with college degrees and experience in library skills are considered. Mrs. Sellers stated the interview will be addressed as open questions to each individual applicant.

Mrs. Harrison requested a copy of the criteria for applications.

Ms. Sanders and Mrs. Sellers discussed setting goals and a mission statement for the library as soon as possiable.

Mr. Edward Petersen stated the reasurance of reference checks on all application to be interviewed. Mr. Edward Peterson asked how many local people applied?

The board discussed sending letters out to all applicants who applied, who did not make the interview requirements, in order to notify applicants on the review of the resumes. Ms. Sanders stated,not at this time due to weeding more application and new applications.

Mr. Edward Petersen requested to run a Add on automation in the Cameron Pilot as an offical journal.

Ms. Sanders asked for a motion to ajourn the meeting. Mr. Petersen made the motion and Mrs. Harrison 2nd it.

Meeting was ajourned at 6:07 P.M.

Amended Minutes: The original reading of the minutes of the May 30,2000 were written and submitted for approval of the Cameron Parish Library board on June 19,2000, during a regular monthly meeting. The board did approve the minutes, correction were were requested to be made, an amendment to the mintues were made on June 22,2000 as shown below:

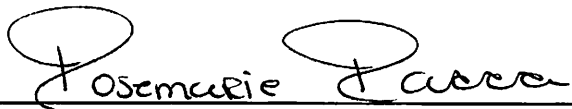
1. Mrs. Amy Bufford spelling of last name was to be corrected.
2. Statement was stated Mr. Edward Petersen motioned to table it, correction was made Mr. Petersen than moved to table it.
3. The word abstain needed to be correted as abstained.
4. A sentence concerning applications needed to be inserted to a paragraph above.
5. Sentence stating Ms. Sanders made a motion to ajourn was corrected as asked for a motion to ajourn, also in same sentences, Mr. Petersen made the motion was inserted in sentence.

All correction are complete as of this date June 22,2000
1:30 p.m.

APPROVED:


SALLIE SANDERS, PRESIDENT
CAMERON PARISH LIBRARY
BOARD OF CONTROL

ATTEST:


ROSEMARIE RACCA, ACTING SECRETARY